


Minutes of the 11th meeting of the Institute Body, AIIMS, Bhubaneswar held on 02.03.2026 at 10:00 AM, under the Chairmanship of Prof. (Dr.) Anita Saxena, President of IB, AIIMS, Bhubaneswar at Director's Board Room, Administrative Building (1st Floor), AIIMS, Bhubaneswar

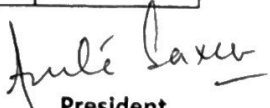
The 11th meeting of the Institute Body, All India Institute of Medical Sciences, Bhubaneswar was held on 2nd March, 2026 at 10:00 AM at Director's Board Room, Administrative Building (1st Floor), AIIMS, Bhubaneswar. The following members attended the meeting either through physically or virtually: -

Sl. No.	Name of the President/Members of the Institute Body	President/Member
01.	Prof (Dr.) Anita Saxena, President, AIIMS, Bhubaneswar	President
02.	Smt. Aparajita Sarangi, Hon'ble Member of Parliament, Lok Sabha	Member
03.	Shri Hoveyda Abbas, IA&AS, Additional Secretary & Financial Adviser, Ministry of Health and Family Welfare, Government of India	Member
04.	Dr. Sudeep Gupta, Professor (Oncology) & Director, Tata Memorial Centre, Mumbai	Member
05.	Dr. Rajiv Kumar, Professor (Urology) & Ex-Associate Dean (Academic), AIIMS, New Delhi	Member
06.	Dr. Surya Kant, Professor & Head, Dept. of Respiratory Medicine, KGMU, Lucknow	Member
07.	Dr. Saka Vinod Kumar, Professor (Pulmonary Medicine), JIPMER, Puducherry	Member
08.	Dr. Raj Shree, Additional DGHS attended the meeting as representative of DGHS, Ministry of Health and Family Welfare, Government of India	Member
09.	Dr. Jeyaraj Pandian, Professor (Neurology), CMC, Ludhiana	Member
10.	Prof. (Dr.) N.C. Panda, Vice-Chancellor, Central University of Odisha, Koraput	Member
11.	Prof. (Dr.) Ashutosh Biswas, Executive Director, AIIMS, Bhubaneswar	Member-Secretary
12.	Lt Col Abhijit Sarkar, Deputy Director (Admin), AIIMS, Bhubaneswar	Permanent Special-Invitee

The following members could not attend the meeting, hence leave of absence were granted to them:

Sl. No.	Name of the Member of the Institute Body	Portfolio
01.	Shri Saptagiri Sankar Ulaka, Hon'ble Member of Parliament, Lok Sabha	Member
02.	Smt. Mamata Mohanta, Hon'ble Member of Parliament, Rajya Sabha	Member
03.	Ms. Punya Salila Srivastava, IAS, Secretary, Ministry of Health & Family Welfare, Govt. of India or his/her nominee	Member
04.	Smt. Anu Garg, IAS, Chief Secretary, Government of Odisha, Bhubaneswar or his/her nominee	Member
05.	Prof. (Dr.) Sunita Sharma, DGHS, Ministry of Health & Family Welfare, Government of India	Member


Member Secretary


President

06.	Prof. Shreepad Karmalkar, Director, Indian Institute of Technology, Bhubaneswar, Odisha	Member
07.	Ms. Ankita Mishra Bundela, IAS, Joint Secretary (PMSSY), Ministry of Health & Family Welfare, Government of India	Permanent Special Invitee

At the outset, Prof. (Dr.) Ashutosh Biswas, Executive Director, AIIMS, Bhubaneswar and Member-Secretary of the Institute Body welcomed the President, AIIMS, Bhubaneswar and all the members of newly re-constituted Institute Body of AIIMS, Bhubaneswar. The member-secretary further informed that towards a landmark development transforming the healthcare landscape of Odisha and Eastern India, AIIMS Bhubaneswar has successfully established a comprehensive Liver Transplant Programme and commissioned a state-of-the-art Robotic Surgery System. The state-of-art Robotic Surgery System and Liver Transplant facility were recently inaugurated by the Hon'ble Union Minister of Health and Family Welfare, Govt. of India. It was noted that the quorum of the meeting was complete. Thereafter, Prof. (Dr.) Ashutosh Biswas, Member-secretary of the IB, invited Prof. (Dr.) Anita Saxena, the President of the Institute Body, to preside over the 11th meeting of the Institute Body of AIIMS, Bhubaneswar and present her opening remarks.

In her opening remarks, the President, Prof. (Dr.) Anita Saxena welcomed all members of the newly re-constituted Institute Body and requested the guidance and advice of the members of the Institute Body to make the institute a center of excellence towards becoming a beacon in the field of healthcare, education and research. The President of Institute Body called the meeting to order and informed that the instant meeting of the Institute Body meeting was her first meeting as President of AIIMS Bhubaneswar. The President requested the Member-Secretary to take up the agenda items one by one for a comprehensive and healthy discussion. Thereafter, with the permission from the President, the Member-Secretary presented the agenda items one by one and the decisions of the IB are as under:

Agenda Item: IB- 11/01

Welcome to the President by the Executive Director

The Member-Secretary welcomed the President of the Institute Body of its eleventh meeting and conveyed sincere thanks to spare her valuable time for chairing the eleventh meeting of the Institute Body and extending her continuous guidance for all-round development of the Institute.

Agenda Item: IB- 11/02

Welcome to the members and introduction of Members of the Institute Body of AIIMS Bhubaneswar by the Executive Director

Member Secretary welcomed and introduced all the members present in the meeting physically or virtually.


Member Secretary

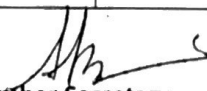

President

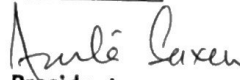
Agenda Item: IB- 11/03

Action Taken Report of the Minutes of the 10th meeting of the Institute Body held on 15.05.2025

The IB noted the Action Taken Report of the Minutes of the 10th meeting of the Institute Body held on 15.05.2025 as presented by the Member-secretary and offered the following remarks on the action taken report: -

Agenda No	Subject/Decision of the IB	Remarks of the 11 th IB
IB:10/03	<p><u>Agenda No. IB: 10/03:</u></p> <p><u>Action Taken Report of the Minutes of the 9th meeting of the Institute Body held on 14.11.2024</u> The IB noted the Action Taken Report of the Minutes of the 9th meeting of the Institute Body held on 14.11.2024 as presented by the Member-secretary. In this connection, the IB instructed the Institute to send another reminder to the Ministry regarding action taken note on Agenda Point No. IB: 09/12 & IB: 09/13.</p>	<p>IB suggested to send another request to the MoH&FW.</p>
IB:10/07	<p><u>Agenda No. IB: 10/07:</u></p> <p><u>Constitution of a committee to finalize the seniority list of all faculty members in the position of Professor, Additional Professor, Associate Professor and Assistant Professor of AIIMS, Bhubaneswar</u></p> <p>Taking note on the provisions mentioned in the Regulation-26 of AIIMS Regulation 2019 & Para-6 of APS Scheme of AIIMS, New Delhi and after a meticulous deliberation, the Institute Body authorized the President of the Institute to constitute a high-level committee with a view to finalize the Seniority List of all faculty members of AIIMS, Bhubaneswar.</p>	<p>Seniority list preparation is already in progress. Seniority of different position of faculties such as Professor, Additional Professor, Associate Professor and Assistant Professor has been prepared at the Administrative Level. However, a high level committee to be constituted to examine and finalize the seniority list.</p> <p>Accordingly, IB instructed the institute to constitute a committee and finalize the seniority list of faculty members within 2 - 3 months.</p>
IB:10/08	<p><u>Agenda No. IB:10/08:</u></p> <p><u>Any other matter with the permission from the President of the IB. Comments & Suggestions offered by the Hon'ble members of the Institute Body are as under:</u></p> <ul style="list-style-type: none"> ➤ Institute should prepare a vision document for its future realistic goal with a view to emerge as a leading healthcare institution in the field of quality patient care, research and education. ➤ Refresher course for doctors should be conducted regularly to maintain and update their skills, knowledge and in compliance with the current standards of medical care. It helps them to be stayed current with new advancements, 	<p>1. Preparation of Institute vision document is under progress. However, a detailed deliberation is needed to prepare the short-term and long-term vision documents for which the Institute is instructed to constitute a committee with an external experienced faculty to finalize the vision document. Preparation of vision documents is expected to be completed within 2 – 3 months.</p> <p>2. Refresher courses are regularly being conducted for Faculty members in the Institute for their knowledge and skill development. Induction / Orientation training courses are being regularly conducted in the Institute for Nursing</p>


Member Secretary


President

	best practices and any changes in protocols, ultimately which leads to facilitate better patient care services at AIIMS, Bhubaneswar.	Faculty, Residents including Nursing Officers. Refresher courses for Nursing Officers are planned to be conducted in future. Institute is having a Medical Education Unit (MEU) which is involved in conducting refresher courses for Doctors, Residents, Nursing Officers and Nursing Students.
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Agenda Item: IB- 11/04

Confirmation of the Minutes of the 10th meeting of the Institute Body held on 15.05.2025

The IB considered and confirmed the Minutes of 10th meeting of the Institute Body held on 15.05.2025.

Agenda Item: IB- 11/05

Ratification of the Minutes of the 13th meeting of the Governing Body held on 15.05.2025

The IB ratified the minutes of the 13th meeting of the Governing Body held on 15.05.2025.

Agenda Item: IB- 11/06

Ratification of the decision of re-constitution of Governing Body, Standing Finance Committee, Standing Selection Committee, Standing Academic Committee, HR sub-committee of the GB, Estate Committee consequent upon re-constitution of Institute Body as approved by the President, AIIMS Bhubaneswar with due confirmation from IB members on circulation

The IB ratified the decision of re-constitution of Governing Body, Standing Finance Committee, Standing Selection Committee, Standing Academic Committee, HR sub-committee of the GB, Estate Committee consequent upon re-constitution of Institute Body of AIIMS Bhubaneswar.

Agenda Item: IB- 11/07

Review of the decision made in the meeting of 8th IB under Agenda No. IB: 08/11 regarding re-designation of the Post of Registrar to Chief Administrative Officer and working arrangements to the functions of Registrar

After a meticulous deliberation on the matter, the Institute Body unanimously decided to withdraw the decision of 8th IB under Agenda No. IB:08/11 concerning re-designation of the post of Registrar to Chief Administrative Officer. Furthermore, the IB directed the Institute to initiate recruitment process for the post of Registrar in accordance with the extant Recruitment Rules of AIIMS, Bhubaneswar.

Agenda Item: IB- 11/08

Proposal for setting up of Vishram Griha in the new AIIMS/Central Hospitals/ INIs through Sevadaan Arogya Foundation

Based on the direction of the Ministry of Health & Family Welfare and in the larger public interest, with no financial implication on part of the Institute, the Institute Body approved the proposal for setting up of Vishram Griha at AIIMS, Bhubaneswar, and directed the Institute to initiate necessary course of action for its establishment by signing of the MoU with the Sevadan Arogya Foundation.


Member Secretary


President

AGENDA No. IB: 11/09

The comments & suggestions given by the Hon'ble members of the Institute Body on various matters of the Institute with the permission of the President of the Institute Body are as under:

- IB suggested to obtain approval from the Institute Body prior to submission of the Annual Report to the Government. The Annual Report should be prepared with due diligence with accurate data.
- Ayushman Bharat counter should provide service on Saturday, Sunday and Public Holidays.
- Optimization of facilities regarding investigation of Radiological diagnosis and Cardiac diagnosis for new Trauma Block for better patient care.
- Procurement process should be time-bound for timely utilization of funds.
- Renovation of G-Block, which is presently sub-judice.
- Regular recruitment of SR & JR posts.
- To adhere fire safety regulatory norms and conduct fire safety activities/training regularly.
- Prompt redressal of grievances must be ensured by the Institute.
- The organ donation awareness campaign should be organized regularly.
- Recruitment drive should be conducted regularly.
- The engagement of visiting faculty should be encouraged.
- Feedback mechanisms and suggestions from all stakeholders should be encouraged to improve the patientcare.
- Mental Health awareness for UG and PG students.
- More emphasis on research and encourage availing of grants given by the ICMR and other bodies for UG, PG and faculty.
- Collaboration with other universities, IITs and universities abroad.
- Digitization of procurement, recruitments, Academic activities, APS etc. for more efficiency and transparency. Assistance from AIIMS New Delhi may be sought for in this regard.
- Frequent faculty meeting (every 2-3 months) by the Director to get their perspective and grievances, if any.

The Member Secretary thanked the chairperson and all the Hon'ble members of the IB for their active participation and valuable guidance for overall development of this Institute. The meeting ended with vote of thanks to the Chairperson and all the Hon'ble members of the IB who attended the meeting physically or virtually.



Member Secretary



President